

## E-NOTIFICATION OVERVIEW

E-Notification enables you to receive next day email notification that a National Financial account statement or trade confirmation is available to view online – instead of a paper statement or trade confirmation delivered via U.S. mail. The e-Notification service includes daily and quarterly confirms; monthly, quarterly, and annual statements; combined statements and statement inserts. Prospectuses will continue to be delivered via U.S. mail.

### REQUIREMENTS

The account holder

- Must be enrolled in myStreetscape.
- Must have a working email address.
- Documents are provided in PDF which requires Adobe® Reader®.

### ENROLLMENT

To initiate e-Notification, sign into [myStreetscape](#) with your user ID and PIN. For each account to be enrolled in e-Notification:

1. On the Account Details page under Primary Account Holder, enter the email address. In the case of a joint account, note that an email address can be entered for each account holder but only one may be used for e-Notification.
2. In the Account Characteristics section, click the Confirms drop-down menu and select "Online".
3. Click the Statements and Regulatory Inserts drop-down menu and select "Online".
4. Click the E-mail Address drop-down menu and choose the email address to be used for e-Notification.
5. Click "Save Edits".

Upon completing these steps an Electronic Notification Agreement window will pop up. You must read and accept the agreement to complete the enrollment process. Enrollment becomes effective the next business day.

**Note:** You may choose to enroll in online confirms, statements, or both.

MAINTENANCE PROCEDURES	DETAILS
Changing email addresses and delivery instructions	Email addresses and delivery instructions can be modified at any time by the customer, as long as no account restrictions exist that would impact e-Notification. Please contact your registered representative if you are unable to enroll or modify an account.
Undeliverable emails	When an email is undeliverable, attempts to deliver the email continue every 90 minutes for 24 hours. If all attempts to deliver the email fail within that time frame, an undeliverable email letter is sent to the account holder. The letter notifies the account holder that they have a document ready for online viewing and they should review and update the electronic delivery email address, if needed. After five undeliverable email letters for confirmations and/or three for statements, the e-Notification service is revoked and the account automatically reverts back to paper delivery.

### HOUSEHOLDING

Any account holders within a household who do not request e-Notification will continue to receive a printed statement with a Household Summary Page. The summary page will include a message indicating that a member of the household has enrolled in e-Notification.

If all account holders within a household enroll in e-Notification, then no statements will be mailed and no Household Summary Page will be mailed. The Household Summary Page remains available online from the Statements & Records tab in myStreetscape.